



**Stafford Area Soccer Association  
Board of Directors Meeting Minutes  
March 18, 2015**



**I. Call to Order**

The meeting was called to order at 7:40 p.m.

Board Members Present: Sean Harrigan, Mark Bowman, Renee Frey, Krista Lenzmeier.

Board Members Absent: Randy Sparks, Monty Ottwell, Farrell Sullivan.

Others Present: Barry Hill, Stephanie Johnson.

**II. Public May Address the Board**

None.

**III. Other Reports**

**Technical Director - Barry Hill**

The general membership/coaches' meeting was successful and training sessions following included about 40 coaches. Fourteen coaches are registered for the E course and the F course registration is completely full at 30 coaches.

Argentina boys will be visiting from March 30<sup>th</sup> through April 3<sup>rd</sup>. The club is finalizing accommodations for the players.

Revolution Academy scheduling is complete and high school divisions are also nearly finalized. Due to spring break's dates this season, scheduling difficulties have arisen given limitations on fields and schools out for the break, but the club is working through dates.

Spotsylvania has started yet another local club – the Academy Football Club.

Barry requested additional time to complete a Director of Coaching write-up given the multiple added events this past month.

The Board discussed Soccer Recruits, a web-based company for U15+ players looking for help with the college application process. The company offered a club discount for more than 20 players participating. The Board discussed the merit of the company and the pricing and will review as information is required.

**Director of Coaching - N/a**

**Director of Operations - Stephanie Johnson**

Stephanie reported that almost all players have been removed from the waitlist, but not all have yet been placed on teams. The U5 Stars have some remaining waitlist



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players, but there is some duplication of registrations involved in this age group as well. The Board reviewed historical registration data from 2009 forward. It was noted that data prior to 2010 or 2011 may be inaccurate due to limits within the older software previously used. The software at times would double-count participants for various reasons.

The Board reviewed the profit and loss statement provided. Stephanie noted that credit card transactions still require updating and tournament expenses would be reconciled as receipts were delivered.

Stephanie addressed some club fundraising efforts through the McCottry Foundation and the upcoming Community Give (May 5<sup>th</sup>). Krista has been attending meetings for the Community Give program to ensure the club is prepared.

Stephanie will be attending more economic development meetings with local government officials.

The Community Soccer Series with DC United will not be available this year. Due to the ongoing discussions regarding collective bargaining agreements with professional players throughout the MLS, the availability of players has been severely limited. DC United will still host a camp through its affiliation with the club at the end of July and the team's emphasis on technical development is much improved. Stoke City will also hold a camp in mid-July.

Stafford County has not yet increased its per player field usage fees. There is still some possibility that these fees will impact the club's pricing; Stephanie will continue to follow and update.

The business plan for the club is still being updated. Stephanie will be out for about ten days at the beginning of April.

**Rules & Discipline Committee**

None.

**Coordinator Reports**

None.

**IV. Approval of the Minutes**

The Board reviewed the February minutes. Sean moved to approve. Krista seconded. The motion passed unanimously 4-0, with three absent.

**V. Action Items**

**Concussion Policy**



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The Board noted that WAGS has required implementation of a concussion policy prior to the start of the spring season. The Board reviewed the policy previously discussed in the Fall and made minor changes. Sean moved to approve the Concussion Policy as revised. Krista seconded the motion. The policy was approved by a vote of 4-0 with three absent.

**Weather Policies**

The Board reviewed and discussed proposed weather policy for hot weather. Following discussion and minor revisions, Renee moved to approve the hot weather policy. Krista seconded. The motion carried 4-0 with three absent. The Board addressed cold weather as well and tasked Mark with providing additional draft language for the April meeting.

**VI. Board Reports**

**President - Sean Harrigan**

Sean noted that the tournament response from the county was very supportive with the pre-season celebration plans and assistance with field issues when the fields were closed and games had to be cancelled. Sean specifically thanked the office staff for their hard work leading up to the tournament.

**Vice President - Randy Sparks**

Absent.

**Secretary - Mark Bowman**

Mark addressed marketing the fields and updating the website to allow members to easily find the various county facilities. A draft map was added to the website and the Board reviewed a field layout for each facility that could be used for this purpose. Stephanie noted that she would like some time to add to the layout. The Board agreed to move forward with updating fields information available to the club's members.

**Treasurer - Krista Lenzmeier.**

Krista discussed advertising for the Community Give program. The Board discussed staffing options and communications of the event.

**Recreation Program Director - Farrell Sullivan**

Absent.

**Revolution Academy Director - Monty Ottwell**



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Absent.

**Travel Director - Renee Frey**

Renee noted that the tournament was great for those teams able to play. The Stafford teams that did get in games did well.

Renee wished the club's State Cup and Jeff Cup teams good luck!

**VII. New Business**

None.

**VIII. Executive Session**

None.

**IX. Adjournment**

There being no further business to conduct, Sean moved that the meeting be adjourned. Mark seconded the motion. The Board voted unanimously to adjourn the meeting at 9:48 p.m.